



MINUTES OF COMMITTEE MEETING HELD AT BELLINGHAM TOWN HALL ON TUESDAY 1 MAY 2018

Present: Edwin Wilkinson, Pat Wilkinson, Joanne Roberts, Ken Gaskin, William Wilkinson, Ruth Everatt, Brian Tilley and Monica Tasker.

1. Apologies Bill Burlton, Jamie Rickelton.

2. Minutes of April Meeting: These were agreed to be a true record, proposed by Brian and seconded by Pat.

3. Matters Arising

Sound System – Joanne reported that instructions of use have been given for the new Sound System and awaiting the ordered microphone, there is one loaned in the meantime. Joanne has typed a list of Instructions of Use to be placed beside the sound system together with terms of conditions and a log book for people to sign when using the sound system. This will keep a record of when it has been used and if there are any problems. Joanne wondered about charging for the use of this system, and after discussion it was decided not to charge. The safety of the system was discussed as it could easily be removed. Joanne went on to say that the wrong invoice was received and has been paid, this is being sorted.

Future Town Hall Bookings – Brian reported on the new future bookings. The children's party had an inflatable pirate ship. Bookings include Age Concern with weekly bookings and putting on Pilates Classes; the Young Farmers, the Orchard Group Coffee Morning, a Broadband drop-in, Playground Table Top Sale and a 60th birthday party, and Land of Joy have confirmed. The Border Park invoice has been re-issued and not paid as yet.

Arts & Craft Fair April – Joanne reported this event was very successful and made £220 for the Town Hall. Joanne has received more bookings for the next two Fairs. Ken would like to thank Joanne for her hard work organising this event.

Silhouette Tommy Figure: Brian has received this and it is now in situ chained for safe keeping, and he has mentioned it in the Bellingham Notes. Joanne has made an invoice to the Parish Council for half of the cost and Brian will deliver this. Ken wondered about a white screen behind the figure to make it more noticeable.

Quiz Night 5th May – Joanne has received the posters from Lynn Johnston and these have been distributed. Edwin and Pat will purchase the wine required as a first prize and chocolate for the 'booby' prize, the cheese and wine to go on the tables. It was decided to pour the wine into glasses ready to be handed out in the foyer. Edwin and Pat will set up the bar, Bill will do the bar on the night, Brian and his wife will be on the door, Joanne will check the sound system and the TENS Licence has been received.

Curtain Pole & renewal of wood & lead flashing above main doors and damp in the foyer area – Ken and Edwin will look into this. Edwin said that some plywood is required to stop any leakage into the new room, which occurred recently.

4. Treasurer's Report – Joanne reported on the accounts; new room rent has been paid up-to-date; the Job Club invoice has been issued; The new Silhouette Figure has been paid, invoice to the Parish Council for half payment has been issued; electric and water bills have been paid; various items have been purchased. There was a discussion about the heating and Ken wondered about having a temperature gauge inside the Hall as there is only an outside one.

5. Any other business:

Brian said that the Race Night at the Golf Club went extremely well and made a great deal of money, however it involves a lot of hard work, so something to think about in the future.

FOTH – Ken said that he has 138 Friends who have joined and hopes to have more. The draw will be taken on Sunday 6 May instead of Saturday due to the Hall being booked.

Joanne asked if the Hall needed to be cleaned, it was decided that the floor could do with a clean and Joanne to organise. Brian asked about booking enquiries when he is on holiday, and Joanne will set up an email address for this situation. As there was no other business, the meeting closed at 7.30pm. The next meeting is on Tuesday 5 June 2018 at 6.30pm