



MINUTES OF COMMITTEE MEETING HELD AT BELLINGHAM TOWN HALL ON TUESDAY 5 DECEMBER 2017

Present: Edwin Wilkinson, Pat Wilkinson, Joanne Roberts, Ruth Everatt, Janet Cresswell and Monica Tasker and Lynne Johnston joined later in the meeting.

1. Apologies: Ken Gaskin, Brian Tilley, William Wilkinson, Bill Burlton and Jamie Rickelton.

2. Minutes of November Meeting: These were agreed to be a true record, proposed by Pat and seconded by Ruth.

3. Matters Arising

New Room – Edwin reported that there are still one or two jobs to complete. After discussion it was decided to advertise this room as being available for rent. Monica to put this on the website; to produce a poster for the local notice board; to ask Brian about putting it in the Bellingham Notes; to check the insurance in this regard.

NCC Community Chest Application – Joanne reported that a grant of £1000 has been made, and after discussion it was decided to go ahead to place an order for the sound system and to further fundraise for the screen.

NCDN progress on future events - Janet Cresswell, NCDN representative, gave everyone a copy of her report on this event. It was a successful event, slow to start with more people arriving later on who enjoyed the event and took part in some of the therapies. The Hall, looked lovely with all the decorations, candles and flowers, the lunch provided was enjoyed by everyone there, and the feedback was very encouraging. Janet used the £45 collected towards paying for the lunch which cost £180. The Hall made some money with the sales of refreshments to go towards heating and lighting, and donations for Tiny Lives amounted to £25. It came to light that early and much more marketing and advertising is very important, the therapists need more clarity with regard to the event and to think about the catering. Janet is hoping to run more wellbeing events on a monthly basis.

Lynne reported that she has contacted Sam Millington and Allen, entertainers who sing, tell stories and poems suitable for all age groups. After discussion it was decided to hold this event on Saturday 24 March at 7pm, tickets costing £6 each and cheaper tickets for concessions and families; to sell tickets at the local shops if possible, to put out posters in February, advertise on the website and Facebook and possibly in the local Church monthly magazine. Lynne will forward a draft poster to Monica to circulate to the committee. NCDN will underwrite the cost of hiring the hall; the ticket money will go towards paying the entertainers, and for the committee to run a bar to get the profits towards the Hall's costs. Monica to check on a sale of alcohol licence.

Future Town Hall Bookings – There are no more bookings for the Hall after 6 December until the end of the year.

Renewal of wood & lead flashing above main doors and damp in the foyer area – on-going.

Xmas Tree for Church Event – Joanne has put up a Xmas tree entry for the Town Hall in the Church.

Xmas Arts & Craft Fair & Late Night Shopping – Joanne reported that this is all in hand, all the tables have been booked, the Hall has been decorated with Santa's grotto on the stage, and everyone is thanked for helping with the decorations and putting out the tables. The Hall will be open from 11am on 6 December for preparations. The Brownies are doing the refreshments as a fundraising for themselves. Santa will arrive at 5pm, the organisation of Santa presents is being carried out by Bellingham First School. As there are no further bookings for the Hall this month, it was decided to take the decorations down on Thursday morning, all help greatly appreciated.

4. Treasurer's Report – Joanne reported on the accounts; and has received payments for the hire of the hall from Bellingham School, CAN Employment Hub, Northumberland National Park; Water rates paid, Edwin paid for the electrical equipment bought, and the clock's light is working, Xmas lights have been bought, NCC Gambling Licence renewed, Library invoice has been sent, topped up the petty cash, and Joanne queried the invoice for the Drama. Edwin asked Monica to post a Xmas card to Drama and thank them as the Hall was left spotless.

5. Any other business:

Joanne has the P R form to complete; the fire point will need servicing soon and Edwin said they will contact him by email; also to say that we are in the next Coop funding, it has been put on our website and Facebook to encourage people to choose to support us.

As there was no other business, the meeting closed at 7.42pm. Please note there is no meeting in January 2018 and the next meeting is on Tuesday 6 February 2018 at 6.30pm.